






FORMATION – CERTIFY

Definition

Certifying a Formation is attesting key documents by the Shams Authority. This may be required by external parties to verify the company's proof of existence within Shams along with details listed in the document(s).

Process

-  Contact Shams to certify Formation documents **1.**
-  Submit required documents **2.**
-  Settle payment **3.**
-  Receive timeline **4.**
-  Receive notification and collect certified Formation documents **5.**

Timeline

- 1 to 3 business days

Fees

- AED 350 per document

Documents Required

- Request Letter to Certify Formation documents