

LICENSE – CERTIFY



Definition

When a copy of a company's original License is requested by external authorities/institutions, an attested copy is provided by the Shams Authority.



Process



Contact Shams to certify Business License

1.



Submit required documents

2.



Settle payment

3.



Receive timeline

4.



Receive notification and collect certified Business License

5.



Timeline

- 1 to 3 business days



Fees

- AED 350



Documents Required

- Request Letter to Certify License
- Renewal and Amendment Application Form