

# RESIDENCE VISA – RENEW



## Definition

Upon expiry of Residence Visa, a renewal is required if the resident wishes to stay within the UAE. In the case of an employment visa, the employer and employee can agree to extend its duration. In the case of an investors' visa, an investor can apply for renewal. Upon approval of competent authority, the Residence Visa is reissued, extending the period of residency for the investor/



## Process



Contact Shams to renew Residence Visa

1.



Submit required documents

2.



Settle payment

3.



Receive timeline

4.



Receive notification and collect original passport with Renewed Residence Visa Stamp

5.



## Timeline

- 3 to 5 business days



## Fees

- AED 3,080 (employer)
- AED 3,500 (investor/partner)



## Documents Required

- Shams Visa Application Form
- Original passport with Residence Visa Stamp
- Original Medical Report
- Emirates ID Renewal Form
- Four passport size photos
- Insurance Card/Certificate copy

### Document Specifications

#### Passport Photo

- White background
- Teeth should not be visible
- Light coloured shirts not allowed
- Jewellery and eyeglasses not allowed
- No handwritten marks allowed on the photos