

Visa Process

مدينة الشارقة للإعلام
Sharjah Media City



Process



Timeline

- 1 business day for e-channel
- Employment Visa: 3 to 7 business days
- Change of Status: 2 to 3 business days
- Medical Test: 2 to 3 business days
- Emirates ID Registration: 1 day
- Residence Visa Stamping: 3 to 5 business days

Fees

- Employment Visa: AED 3,080
- Change of Status: AED 950
- Medical Test: AED 285-315
- Emirates ID Registration (First Time): AED 370
- Residence Visa Stamping: Included in Visa Cost

Total Fees: AED 4,715

Documents Required

+ Documents for step 1

- Passport copy
- 4 passport size photos
- Translated attested degree copy (applicable for managerial positions)
- Applicants on Tourist/Visit visa: Tourist/Visit visa page copy and entry stamp page copy
- Applicants on Residence Visa: Cancelled Visa page copy and Immigration Cancellation paper

+ Documents for step 2

- Original Passport
- E-visa copy

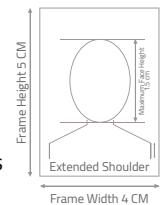
+ Documents for step 5

- Medical Report
- Emirates ID Registration Form
- Insurance Card/Certificate Copy
- 3 sets of Original Employment Contracts with company stamp (signed by both employer and employee)
- Original passport and photos (4 pcs)

Document Specifications

Photo

- White background
- Teeth should not be visible
- Light coloured shirts not allowed
- Jewellery and eyeglasses not allowed
- No handwritten marks allowed on the photos



Passport

- Coloured and clear full page passport copy
- Passport should be valid for a minimum of 7 months
- Amendment/modification page should be included (if applicable)
- Additional remarks for below nationalities:
 - ✓ India - First and last page copy
 - ✓ Pakistan - First and second page copy
 - ✓ Sri Lanka - First and fourth page copy
 - ✓ US - Special comment page copy
 - ✓ Nepal - First and last page copy